

DELHI PUBLIC SCHOOL, GURGAON

CIR/218/P/2022-23
16th January'23

Dear Parents,

The schedule for the collection of books and uniform for the session 2023-24 is given below. The collection of books **from the school Convenience Store is OPTIONAL**.

The collection of books and uniform from the school Convenience Store is being organised by the vendor on the request of the Parent Teacher Association for the convenience of parents.

- In case you do not wish to buy the book set from school, please collect the booklist from the respective Headmistress of your ward's wing by Friday, 27th January'23, else we presume you will buy the book set from the school.

Those of you who would like to use the text books of your older ward, please inform the Headmistress of your ward's wing by Friday, 27th January'23. The notebooks, assignment booklets etc. will be available on the day of sale of your ward's class. Late request will not be accommodated.

However, please note that in case you **change** your mind and decide that you **do** want the books from the Convenience Store, it will **not** be possible for us as the sets are made for the parents who have shown interest in collecting from the Convenience Store.

- The sale will be on the below mentioned dates only as the Convenience Store will remain closed on all other days due to the class X and XII Board Examination being conducted in the school.
- Parents who have requested late for the purchase of the bookset or want to purchase only the note books will be given another date after the completion of the schedule book sale.
- New admission for session 2023-24 – The booksets will be available as per the schedule shared with you by the Headmistress of respective wings. We request you to kindly carry the fee receipt for entry into the school.
- The timing for the collection of book set is 8:30 am to 2:00 pm.
- Kindly verify the books in the book set in the school before you leave the premises. (A sanitized space will be provided for your convenience for this).
- The sale of Books and Uniform will be through cash/card (Credit / Debit). The amount due will be sent through an SMS a day prior to the book sale.
- Please carry your ward's registration number with you as it will be required at the time of collection.
- House T - shirts for class VI onwards and Track Suit for classes IX to XII will be available in the school.
- **Kindly ensure that you carry the parent I - Card as you will not be allowed to enter.** In case you cannot come personally, please send your parent I – Card and an authority letter with the person who will be collecting the book set on your behalf.
- For parents who would like to collect the book sets of their children on one day. Please inform the class teacher/s. The date will be accordingly allotted to you.
- Your cooperation is solicited during the collection of books.

Schedule for the collection of books:

Class	Promoted To	Date	Day
-	Pre nursery (New Admission)	11 th February'23	Saturday
-	Nursery (New Admission)	11 th February'23	Saturday
Pre Nursery	Nursery	8 th February'23	Wednesday
Nursery	Prep	9 th February'23	Thursday
Prep	I	13 th February'23	Monday
I	II	14 th February'23	Tuesday
II	III	15 th February'23	Wednesday
III	IV	16 th February'23	Thursday
IV	V	23 rd Febraury'23	Thursday
V	VI	25 th February'23	Saturday
VI	VII	2 nd March'23	Thursday
VII	VIII	3 rd March'23	Friday
VIII	IX	10 th March'23	Friday
IX	X	18 th February'23	Saturday
X	XI	July'23	-
XI	XII (Science Stream) XII (Commerce / Humanities)	21 st February'23 22 nd February'23	Tuesday Wednesday

We thank you once again for your support and cooperation.

With best wishes



Aditi Misra
Director Principal